



Submission Form for Cell Culture Services: Virusdiagnostics

Service Requester / Delivery Address		Billing Address:	
Name:		Important note: We kindly ask first-time customers of the DSMZ for payment in advance	
Company/ Organization:		Company/ Organization:	
Department:		Department:	
Address:		Address:	
Postal Code:	City:	Postal Code:	City:
Country:		Country:	
Your purchase order number:		VAT number:	
Telephone:		E-mail:	

- Virus Detection*:** HBV HCV HIV-1 HIV-2 HTLV-1/-2
 HHV-4 (EBV) HHV-8 (KSHV) HPV SMRV XMLV
- Cell Cultivation (a surcharge will become effective if you send cryopreserved cell cultures on dry ice; please provide us with appropriate cultivation information).

Report in English German

#	Sample Name	BSL **	#	Sample Name	BSL **	#	Sample Name	BSL **
1			2			3		
4			5			6		
7			8			9		
10			11			12		
13			14			15		

• Please refer to the following page regarding sample preparation.

Please send the samples to:

Leibniz Institute DSMZ
Department of Human and Animal Cell Lines
Dr. Cord Uphoff
Inhoffenstr. 7b
38124 Braunschweig
Germany

• This submission form does not represent your formal purchase order. Please send your official purchase order to "mutz@dsmz.de".

• Prices according to our pricelist

• Our general terms and conditions apply to all services rendered

Date:

Signature:

Geschäftsführer/
Managing Director:

Prof. Dr. Jörg Overmann BLZ/Bank Code: 250 500 00

Aufsichtsratsvorsitzender/Head of

Supervisory Board: RD Dr. David Schnieders

Braunschweigische Landessparkasse

(NORD/LB) Kto.-Nr./Account: 2 039 220

IBAN DE22 2505 0000 0002 0392 20

SWIFT (BIC) NOLADE 2 H

Handelsregister/
Commercial Register:

Amtsgericht Braunschweig

HRB 2570

Steuer-Nr. 13/200/24030



How to prepare samples for virus testing

Most suitable for the detection of one or more viruses are growing cell cultures from which we can harvest the conditioned medium and cells for the isolation of DNA and/or RNA. Adherent cell lines should be semi confluent and suspension cultures should have half maximal cell density (typical cell culture volume). Prior to sending the cells, the culture vessels are completely filled with medium and tightly closed (use parafilm to securely protect the flask from leaking).

Alternatively, you can send frozen cell cultures on dry ice. But be aware that we will grow the cells for about two weeks before testing and will demand an additional fee for thawing and culturing the cells.

Please notify us before sending any cell cultures for virus testing. Please consider that we are not allowed to handle cell cultures known to be infected with organisms higher than risk group two (RG 2 / BSL 2).

Cell culture samples can be sent well wrapped and unchilled with regular mail or courier service and frozen cells should generally be sent using a courier service to the address mentioned above.

* HBV:	Hepatitis B virus
HCV:	Hepatitis C virus
HIV-1:	Human immunodeficiency virus type 1
HIV-2:	Human immunodeficiency virus type 2
HTLV-1/-2:	Human T-cell lymphotropic virus type 1 and 2
HHV-4 (EBV):	Human herpesvirus type 4 (Epstein Barr virus)
HHV-8 (KSHV):	Human herpesvirus type 8 (Kaposi sarcoma-associated herpesvirus)
HPV:	Human papilloma virus
SMRV:	Squirrel monkey retrovirus
XMLV:	Xenotropic murine leukemia virus

** BSL: Biosafety level (**if known, leave empty if unknown**), maximally BSL 2